

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
ANNUAL ORGANIZATIONAL MEETING**

Tuesday, October 26, 2005 10:00 a.m.

Council Chambers Fort Vermilion, Alberta

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor
	Ed Froese	Councillor
	Willy Neudorf	Councillor
	Greg Newman	Councillor
	Jim Thompson	Councillor
	Lisa Wardley	Councillor
	Stuart Watson	Councillor

ABSENT:

ALSO PRESENT:	Ray Coad	Chief Administrative Officer
	Christine Woodward	Executive Secretary
	Youlia Whittelton	Director of Corporate Services
	Paul Driedger	Director of Planning, Emergency Services & Enforcement Services
	Susan McNeil	Media

**Minutes of the Annual Organizational Meeting for the Municipal
District of Mackenzie No. 23 held on Tuesday, October 26, 2005 in
Council Chambers, Fort Vermilion, Alberta.**

CALL TO ORDER: 1. a) Call to Order

CAO Coad called the meeting to order at 10:05 a.m.

**ADOPTION OF
AGENDA: 2. a) Adoption of Agenda**

MOTION 05-538
Adoption of Agenda

MOVED by Councillor Driedger

That the agenda be adopted as presented with the addition of 4 b:
Addition of Committee

CARRIED

ELECTION: 3. a) Election of Reeve

An election took place for the position of Reeve of the MD of

Mackenzie No. 23. Councillor Froese nominated Bill Neufeld. CAO Coad requested second nomination, then additional nominations; there were none.

Bill Neufeld was acclaimed Reeve.

MOTION 05-539

Not required

Motion not required.

3. b) Election of Deputy Reeve

An election took place for the position of Deputy Reeve of the MD of Mackenzie No. 23

Councillor Neufeld nominated Councillor Sarapuk; Councillor Wardley nominated Councillor Thompson. Election by ballot was held.

Walter Sarapuk was elected Deputy Reeve.

MOTION 05-540

Not required

Motion not required.

MOTION 05-541

Destruction of Ballots

MOVED by Councillor Newman

Those ballots for the election of Reeve and Deputy Reeve be destroyed.

CARRIED

**Oath of Reeve and
Deputy Reeve**

3. c) Oath of Reeve and Deputy Reeve

Newly elected Reeve Neufeld and Deputy Reeve Sarapuk took the Oath of Office and were sworn in.

MOTION 05-542

Not required

Motion not required.

**COUNCIL
COMMITTEES**

4. a) Appointment to Council Committees:

Agricultural Service Board

Contact Grant Smith

Councillors Willy Neudorf and Greg Newman (3 yr appointment)

Weed Control Board

Contact Grant Smith

All Councillors with the exception of Neudorf and Newman

CARRIED

MOTION 05-543

MOVED by Councillor Froese

Assessment Review Board

Contact Christine Woodward
Public Members Wally Schroeder, Alison Batt
Council Members Councillors Braun and Wardley

Advertise for alternate after contacting previous member Eric Jorgensen, if he is no longer on the board.

CARRIED

MOTION 05-544

Finance Committee

Contact Youlia Whittleton
Reeve Neufeld, Councillor Braun and Watson and Thompson and Deputy Reeve Sarapuk were nominated.

Reeve Neufeld, Deputy Sarapuk, Councillors Stuart and Braun were appointed by majority vote.

MOVED by Councillor Froese

That Reeve Neufeld, Deputy Reeve Sarapuk, Councillors Watson and Braun are appointed to the Finance Committee and further that all ballots be destroyed.

CARRIED

MOTION 05-545

MOVED by Councillor Neudorf

Intermunicipal Development Plan Committee

Contact Paul Driedger
Council Members Reeve Neufeld and Councillor Watson were appointed to the IDP

CARRIED

MOTION 05-546

MOVED by Councillor Wardley

Mackenzie Housing Management Board:

Contact Helen Braun
Public Members Dave Neufeld, Wally Shroeder, Larry Hutchinson, Ray Toews
Councillor Driedger was appointed to the MHMB.

CARRIED

MOTION 05-547

MOVED by Councillor Braun

MD of Mackenzie Library Board

Contact Lucille Labreque
Public Members Trina Ward, Beth Kepler, Anne Martens, Judy Ostrowski, Wally Schroeder
Councillors Driedger and Wardley

CARRIED

MOTION 05-548

MOVED by Councillor Newman

Subdivision and Development Appeal Board:

Contact Christine Woodward
Public Members Alison Batt, Wally Schroeder,
Council Members Deputy Reeve Walter Sarapuk, Councillor Thompson (alternate)
Advertise for additional member

CARRIED

MOTION 05-549

MOVED by Councillor Driedger

Upper Hay Recreational Hunting and Fishing Advisory Committee

Councillor Newman
Public Members Jerry Chomiak, HL, Ellis Forest HL (alt) Allen Plantinga, Danny Friesen, Stuart Watson MD
Advertise for additional membership
Other Members Ft. Vermilion Conservation Officer and HL Fish and Wildlife Officer

CARRIED

MOTION 05-550

MOVED by Councillor Neudorf

Rural Water Services Board

Contact Jason Gabriel
Councillors Driedger and Newman
Public Members Peggy Shirt, Daryl Zielsdorf, Bill Boese, John Simpson, David Froese, George Teichroeb, Frank H. Weibe

CARRIED

MOTION 05-551

MOVED by Councillor Thompson

Veterinary Advisory Committee

Contact Grant Smith
Councillor Neudorf

Public Members Maarten Braat, Henry Friesen

CARRIED

MOTION 05-552

MOVED by Councillor Newman

Water Agreement Committee

Contact Paul Driedger

Reeve Neufeld, Councillor Watson and CAO

Other Members Mayor Mihaly HL, Deputy Mayor McAskile HL

CARRIED

**ADDITION OF
COMMITTEES**

4. b) ADDITIONAL COMMITTEES

Municipal Planning Commission

Discussion of establishing and MPC took place, and Council will review terms of reference and bylaw at a regular meeting.

Economic Development Task Force

MOTION 05-553

MOVED by Councillor Braun

That administration brings Economic Development Committee terms of reference for Council consideration.

CARRIED

Operations and Protective Services Committees

MOTION 05-554

MOVED by Deputy Reeve Sarapuk

That administration bring back terms of reference for Operations and Protective Services for Council consideration.

CARRIED

**COUNCIL TASK
FORCES:**

5. a) Appointment to Council Task Forces

Agricultural Land – Land Use Planning Committee

Contact Paul Driedger

Reeve Neufeld, Deputy Reeve Sarapuk, Councillors Newman and Froese

Medical Clinic

Contact Ray Coad

Council as a Whole

Highway 88

Contact Brenda Wiebe
Council as a Whole

Waterfront Cottage Development

Contact Paul Driedger
Reeve Neufeld, Deputy Reeve Sarapuk

MD Waterfront Development (est. 09/05)

Contact Paul Driedger
Councillors Driedger, Watson, Newman and Braun

MOTION 05-555

Council Task Forces

MOVED by Councillor Newman

That the Council Task Force members be appointed as listed in the minutes of the 2005 Annual Organizational Meeting.

CARRIED

MOTION 05-556

MOVED by Councillor Wardley that the Ambulance Task Force be abolished.

CARRIED

MOTION 05- 557

MOVED by Councillor Newman that the Waterfront Cottage Development Task Force be abolished.

DEFEATED

OTHER COMMITTEES: 6. a) Appoint Council to Other Committees

Caribou Mountains Wildland Advisory Committee

Councillor Newman, Councillor Froese (alternate)

Cooperative Management Planning Board

Reeve Neufeld, Councillor Neudorf (alternate)

Deh Cho Travel Connection

Councillor Braun

Hay Zama Committee

Reeve Neufeld, Councillor Neudorf (alternate)

Hay Zama Tourism Sub-Committee

Reeve Neufeld, Councillors Neudorf & Braun

High Level Forests Public Advisory Committee

Deputy Reeve Sarapuk

High Level and District Recreational Advisory Committee
Councillor Watson, Deputy Reeve Sarapuk (alternate)

Mackenzie Economic Development Corporation
Councillor Driedger

Mighty Peace Tourist Association
Councillor Braun

North Peace Applied Research Association
ASB appoints one member and one member at large

Northern Lights Forest Education Society
Deputy Reeve Sarapuk

Northwest Alberta NAIT College Advisory Committee
Councillor Driedger

Northwest Corridor Development Corporation
Reeve Neufeld

Recreation Board – Fort Vermilion
Councillor Thompson

Recreation Board – La Crete
Councillor Braun

Recreation Board – Zama
Councillor Wardley

Regional Airport Study
Reeve Neufeld, Councillor Wardley

Regional Economic Development Initiative (REDI)
Deputy Reeve Sarapuk, Councillor Driedger

REDI Recreational Study Sub-Committee
Councillor Braun

Regional Landfill Commission
Councillors Braun, Watson

Regional Health Professional Recruitment and Retention Committee
Councillor Watson

Regional Safety Services Committee
Councillors Wardley & Braun members; Deputy Reeve Sarapuk &

Councillor Driedger (alternates)

Veterinary Services Incorporated

Deputy Reeve Sarapuk, Councillor Neudorf

MOTION 05-558

Council Appointments to
Other Committees

MOVED by Councillor Newman

That the members be appointed for a one-year term to Other Committees as listed in the minutes of the 2005 Annual Organizational Meeting.

CARRIED

BYLAWS/POLICIES:

7. a) Bylaw 527/05 – Honorariums and Expenses

Council reviewed the honorariums and expenses bylaw, and discussed an increase for travel expense from 0.42/km to 0.45 per km, effective immediately. Compensation for more than one daily meeting was discussed. An outside recommendation with Council and administrative input will be reviewed to determine what level of compensation is appropriate for multiple daily meetings.

Council recommends a Committee, consisting of 2 Councillors and 3 Members-At-Large, review remunerations and bring back to Council for terms of reference.

MOTION: 05-559

MOVED by Councillor Thompson

To table Bylaw 527/05, being a bylaw to regulate honorariums and expenses for Council.

CARRIED

7. b) Bylaw 529/05 Organizational Bylaw

The Organizational Bylaw was reviewed, with the time of the organizational meeting currently being 10:00 a.m. being reviewed.

MOTION: 05-560

Bylaw 529/05
Organizational & Procedural Matters
of Committees and Council
First Reading

MOVED by Councillor Newman

To approve first reading to Bylaw 529/05, being a bylaw to regulate the procedural matters of Council, amended as follows: Section 301. "The organizational meeting of Council shall be held according to the MGA, no later than two weeks after the third Monday in October. Any changes in the date, time and location may be made at a regular Council meeting at least two weeks in advance and must be advertised."

Section 303. "The dates, times and place of regular meetings of Council shall be established at the Organizational meeting

annually according to the MGA and may be amended by motion of Council at any time.”

MOTION: 05-561

Second Reading 529/05

CARRIED

MOVED by Councillor Wardley

To approve second reading to Bylaw 529/05, being a bylaw to regulate the procedural matters of Council.

MOTION: 05-562

Proceed to Third Reading 529/05

CARRIED

MOVED by Councillor Neudorf

To proceed to third and final reading to Bylaw 529/05.

MOTION: 05-563

Third and Final Reading 529/05

CARRIED

MOVED by Councillor Braun

To approve third and final reading to Bylaw 529/05, being a bylaw to regulate the procedural matters of Council.

CARRIED

7. c) To Review Ministerial Order 264/99

Council reviewed Ministerial Order 254/99, which changes the status of the Municipal District of Mackenzie No. 23 from a municipal district to a specialized municipality.

MOTION: 05-564

Ministerial Order 264/99

MOVED by Councillor Wardley

To receive Ministerial Order 264/99 as information

CARRIED

7. d) Policy ADM026 Signing Authority for Reeve and Councillors Expense Claims and Honorariums

The policy establishing guidelines for verification of Reeve and Council expense claims and honorariums was reviewed, *and unless there are special circumstances*, Council expense claims are submitted for payment within 60 days.

MOTION: 05-565

Policy ADM026

MOVED by Councillor Watson

That Policy ADM026 be approved as presented.

CARRIED

OTHER BUSINESS: 8. a) Establish Council Meeting Dates

Council reviewed the next year and determined the Council meeting dates.

MOTION: 05-566 **MOVED by Councillor Driedger**

That the meeting dates for Council shall be as follows, with the Wednesday meetings at 6:00 p.m. unless otherwise listed:

November 23, 2005 10:00 a.m.
December 13, 10:00 a.m., 2005
Jan 10, 25
Feb 7, 22
Mar 7, 22
Apr 11, 26
May 9, **24 (ZAMA 10:00 A.M.)**
June 13, **28 (HIGH LEVEL 6:00 P.M.)**
July 11, **26 (LA CRETE 6:00 P.M.)**
August 8, 23
Sept 12, 27
Oct. 10, 25

CARRIED

ADJOURNMENT: **9. a) Meeting Adjournment**

MOTION 05-567 Councillor Wardley moved to adjourn at 11:55 a.m.

CARRIED

These minutes were approved by Council on the 23rd day of November, 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"C. Woodward" (signature on file)
Christine Woodward, Executive Assistant